

**Papers for the BOS 2012 publication:**  
**Instruction for the Authors**

1. The Organisers have to obtain the final version of the paper on 31<sup>st</sup> July 2012, noon, at the latest.
2. The final texts must fulfil all the editorial requirements of this Instruction. The texts not fulfilling them will be sent back to the Authors without guarantee of accepting them after the final deadline.
3. The final texts should be sent by e-mail in two electronic versions: the original MSWord file, and the corresponding pdf file.
4. The editor of choice is MS Word and standard formats of illustrations.
5. The page limit of the final version will be specified in individual assessment from the Organisers.
6. All figures, tables and references ought to be contained in a single file together with the text; tables and figures ought to be placed conform to the respective references in the text (i.e. not grouped at the end of the text); figures in one of the popular formats (bmp, pcx, eps); style of referencing and literature is provided under point 9 below.
7. *Text* typed with Times New Roman 10 pts. with single spacing between lines; *title* in bold capitals; after an additional space between lines: *authors* in bold; in the next line: *affiliation* and *address*, with normal fonts; after an additional space between lines: *abstract* – in the narrower column (see point 8 below); *sub-titles* – underlined, with Arabic numbers, after one empty line; *lower level titles* – with usual font (please, do not go beyond two digits in dividing the paper into parts and sub-parts; *formulae, figures, tables* – continuous numbering within the paper; numbering of formulae – on the right hand side, at the right margin; all the elements of formulae and notations – in italics or other characteristic fonts, in a consistent manner.
8. Texts should be sent in on A4 paper sheets, printed on one side, pages numbered with pencil on the reverse side; in electronic version - A4 page with the following margins (this setting of margins yields format B5, in which publication will be printed): upper – 3 cm, lower – 7.5 cm, internal – 3 cm, external – 6 cm (“mirror margins”); for binding – 0 cm; header – 2.5, footer – 7 cm; abstract in the column narrower by 2 cm (by 1 cm less on the left and right); single-spaced; additional empty line between paragraphs; after single-digit sub-titles – additional empty line; paragraphs start from 1 cm of indentation; please, treat formulae as parts of phrases (preservation of punctuation after formulae); tables and figures may not exceed the width and height defined with margins (12 × 19.5 cm); fonts in tables may have 9 pts.
9. Title should not exceed 60 characters; sub-titles should be contained in one line; abstract ought not exceed 15 lines; no keywords; please, provide us the current header, i.e. the abbreviated title of the paper (do not place it yourself); please possibly avoid footnotes.
10. Literature references in the text by providing author’s name (up to two) and the year of publication, like McPhapherty and Goulds (1937), and for three and more authors: Stephensohn et al. (1965); in the section of References (the list of references in 9 pts.) please provide author/s – names and initials, year of publication in round brackets, title, publisher, potentially place of publication etc.; first line of reference description: flush left, following lines – indented by 1 cm; examples are given below:

- McPhapherty J. (1929) Report from joint research. Research and Implementation Institute UNAMERE, Cowslip, Report 123B/29.
- McPhapherty J. and Goulds A. (1937) *Whys and What-fors. Some of the Essential Questions But No Answers.* Kurtzenweiler & Co., Niedersteinfels.
- Newmann S. (1999a) On a certain practical problem applied to another one. *Advances of Science and Practice*, **XXVIII**, 2, 7-77.
- Newmann S. (1999b) On a certain practical problem applied to quite yet another one. *Annals of General and Specific Science*, **96**, 15, 2345-2467.
- Stephensohn F., Trickler U., Spoilster W. (1965) *Why Can't We Act Reasonably?* Independent and Scientific Publishers, Wynnamoores.
- Winnstone A.B. (2000) The irresolvable problems and their solutions. In: S. Editorius, ed., *Is the Universe Like This or Not?* "Cosmos" Publishers, Main Place.